

Shenandoah District of The Wesleyan Church

Summary Checklist of Steps to Ordination



Ministerial Student:

1. Be a member in a local Wesleyan Church. _____
2. Interview by the local church or Local Board of Administration (LBA):
 - a. LBA sends recommendation (on church letterhead) to the District Office. _____
3. District Background Check: _____
 - a. Pay online \$40 to the Shenandoah District. _____
 - b. Complete Background Check via link sent after payment received. _____
4. Enrollment with Education and Clergy Development (ECD). _____
5. Completion of the following: _____
 - a. Ministerial Student Information Sheet _____
 - b. Personal Data Inventory Questionnaire (DBMD #1) _____
6. Notified of acceptance as a ministerial student by the District Board of Ministerial Development (DBMD) and supported by District Board of Administration (DBA). _____

Note: One year must be completed as a ministerial student before the District will consider licensing you as a minister.

Note: Must complete a minimum of 2 educational classes per year.

Ministerial License:

1. Completion of appropriate courses for licensing. _____
2. Be appointed to local church ministry adequate for DBA appointment as a licensed minister. _____
3. Completion of the following: _____
 - a. (3) DBMD Initial Reference Forms (DBMD #2) _____
 - b. Subsequent Year Questionnaire (DBMD #3) _____
4. Interview and recommendation by the DBMD for ministerial license. _____
5. Recommendation by the DBA for ministerial license. _____
6. Approval by the District Conference. _____

Note: Two years of service must be completed as an appointed licensed minister in a Wesleyan Church.

Note: Must complete a minimum of 2 educational classes per year.

Ministerial Ordination:

1. Completion of academic requirements certified by ECD. _____
2. Completion of ministerial training for Ordination. _____
3. Completion of satisfactory service under district appointment. _____
4. Completion of the following: _____
 - a. (5) Ordained Ministry Reference Forms (DBMD #4) _____
 - b. Ordination Application Questionnaire (DBMD #5) _____
5. Interview and recommendation by the DBMD for Ordination. _____
6. Recommendation by the DBA for Ordination. _____
7. Election by the District Conference to ordained minister's orders. _____
 - a. Participation in public service of Ordination. _____

*Must complete a minimum of 2 educational classes per year.